Table 1 - Policies and procedures related to gender equality

1. EMPLOYMENT AND COMPENSATION

a. Wages, Benefit & Pay Equity

- 1. Competitive and equitable wages and benefits for all staff, compared with public and private sectors
- 2. Audit of job classification, compensation policies and benefit packages
- Wages take into consideration relative risks and hardship of some operational posts
- 4. Written policies on the way decisions about compensation and merit-based promotions are made
- 5. Periodic review of compensation
- 6. Parents are given flexibility in order to care for their children

b. Discrimination

- 1. HR procedures prohibiting all forms of discrimination, and written HR policies
- 2. Non-discrimination policy
- 3. Education of employees on existing policies
- 4. Training HR-related decision-makers to ensure decisions are bias-free
- 5. Employees' private life is respected and all enjoy the same working conditions

c. Requirements & Hiring

- 1. GAP analysis on recruitment
- 2. Competency-based HR management and recruitment
- 3. Regular discussions with employees on recruitment
- 4. Cooperation with external bodies to increase the number of candidates from under-represented groups
- 5. Internships and apprenticeships to encourage career exploration
- 6. Periodic review of job descriptions
- 7. on existing vacancies
- 8. Training for personnel involved in recruitment and hiring
- 9. Equal career opportunities
- 10. Cooperation with temporary staffing agencies and contractors with positive records on gender equality

2. WORK-LIFE BALANCE AND CAREER DEVELOPMENT

a. Flexibility policies

- 1. Flexible work options that meet the needs of employees
- 2. Periodic assessment of employee needs and use of flexible work options
- 3. Facilitation for medical care
- 4. Temporary and extended leave programmes
- 5. Managers are to encourage employees to use flexitime

b. Dependant & Family Care

- 1. Periodic assessment of needs as regards family care
- 2. Access to support services like kindergartens, playgrounds, health insurance, official housing facilities, and to sports and religious facilities

c. Career Advancement

- 1. Periodic analysis of promotion rates among various groups
- 2. Support for employee-led groups that support career advancement
- 3. Mentoring & Coaching programme for women

4. Flexible training opportunities

- 5. 'Registration of interest' system for determining the job interests and career goals of employees
- 6. Providing equipment for posts presenting a security risk
- 7. Equality of access to IT skills certification and training
- 8. Training for personnel involved in performance evaluations

3. HEALTH, SAFETY AND FREEDOM FROM VIOLENCE

a. Health Benefits

- 1. Equitable health coverage and insurance that meet the needs of women
- 2. Information is proactively provided upon notification of health situations
- 3. Monitoring system for understanding the cause of absences

b. Domestic Violence

- Incidents of gender-based violence are audited
- Policy and guidance exist to enable immediate action and protection of victims
- 3. Training on warning signs and how to manage such situations
- 4. Policies related to workplace wellbeing and victim support

c. Workplace Violence

etc.

- Reporting and support mechanisms to encourage victims to come forward
- 2. Regular assessment of workplace
- Safety
 Rules and procedures to prevent harassment based on ethnicity, gender, sexual orientation, religion,
- 4. Promoting the Zero Tolerance Policy for all forms of violence, investigating cases and providing legal assistance to employees
- 5. Ensuring employees received support from counsellors, psychologists, security officers and police officers when faced with violence
- 6. Regular and mandatory training on detecting, preventing and addressing harassment

4. GOVERNANCE AND LEADERSHIP

a. Governance & Management

- 1. Review of the demographics of all executive positions
- 2. Analysis of the number of women promoted to executive positions
- 3. Interview of managers in cases where promotion is rejected
- 4. Measurement of employee feedback on GED practices and analysis of the results by gender
- 5. Proactive efforts to recruit and appoint women to managerial positions
- 6. Proactive search, inside and outside the organization, for potential female candidates for executive positions
- 7. Assessment of managers' commitment to GED
- 8. Examining compensation, training and recruitment practices which have an impact on women's development.

b. Leadership

- 1. GED is part of our vision, strategic goals and values
- 2. Oversight of GED is assigned to a Taskforce
- Mechanisms exist to ensure accountability and implementation of GED policies
- 4. GED initiatives are audited on a regular basis
- 5. Executives are engaged in the implementation of GED policies

c. Implementation

- Developing communication materials such as guidelines, booklets, brochures, and social media posts, and organizing related activities such as social gatherings, seminars and talk shows
- 2. Developing GED-related targets for managers and linking promotion, compensation and bonuses with the achievement of set objectives
- Allocating sufficient human, financial and technical resources to the GED Taskforce

STAKEHOLDER RELATIONS		
a. Customs Policies and Procedures		
	1.	All clients are treated equality, and procedures have been automated to reduce the incidence of corruption
	2.	Women traders are provided with relevant information
	З.	Procedures have been simplified
	4.	Measures exist to support SMEs
	5.	Training is organized to increase the compliance of traders
b.	Border Operation	
	1.	Clients are treated with equal respect and dignity
	2.	Understanding the specific risks faced by women traders and ensuring that body searches are conducted by a female employee
	З.	Service standards are clearly visible
	4.	Dialogue is established with private sector
	5.	Appropriate infrastructure to facilitate the deployment of female and male officials
	6.	Separate infrastructure for the public to avoid interaction
C.	Stak	eholder Relations
	1.	Consultation with a broad range of groups
	2.	Training is organized to ensure compliance
	З.	Traders have 24/7 access to Customs for requesting information or filing complaints
	4.	Zero tolerance for harassment and intimidation and effective processing of complaints though an application (app)
	5.	Active cooperation with other government institutions at the national and international levels to ensure GED policies at the border are consistent, and are enforced

5 CUSTOMS ADMINISTRATION AND

Caption:

measures for which the set objectives were achieved (38 measures, or 47%)

measures for which more actions and efforts are required (35 indicators, or 43%)

measures for which results are poor (four indicators, or 5%)

measures considered as a priority for the coming year